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78 Gold St, Anaconda, MT 59711

1-800-327-3349

<b>Position Title:</b> Electrical Technician	<b>Classification:</b> Non-Exempt, Full-Time
<b>Report To:</b> Production Manager	<b>Work Schedule:</b> 7:00 am – 3:30 pm, M-F

**JOB SUMMARY**

We are seeking an Electrical Technician to join our team at ITB. This position requires an individual who works well in a fast-paced manufacturing setting. This position would be responsible for set up, layout, and installation of wiring harness into vehicles. An ideal candidate would also have the knowledge to test and troubleshoot 12-volt circuits.

**ESSENTIAL FUNCTIONS**

1. Disassembling and reassembling vehicle's interior panels.
2. Route wires and cabling into vehicle.
3. Terminating connections on LED lights and other electrical componets.
4. Ability to read an electrical schematic
5. Meets agreed upon goals and objectives in a timely manner.
6. Arrives to work, meetings, and other work-related functions on time and as scheduled.
7. Promote a safe work enviroment and adhear to all safety rules.

**PERIPHERAL DUTIES**

1. Interact with organizational team members and other departments in a professional manner.
2. Serve as a member of various employee and organizational committees.
3. Perform other duties as assigned.
4. Proficient in Metric and English units of length.

**MINIMUM QUALIFICATIONS**

1. Demonstrates excellent verbal, written, and communication skills.
2. Team-orientated worker
3. Valid driver's license
4. Ability to visually differentiate between wire colors.
5. Must have a working knowledge of automobile electronics and proficiency using basic hand and power tools.

**WORKING CONDITIONS**

Manufacturing environment; may be exposed to loud noises, changing temperatures, and machinery with moving parts.

**EQUIPMENT/MACHINERY USED**

1. Forklift Operation
2. Hand Tools

**PHYSICAL REQUIREMENTS**

Lifting up to 40lbs occasionally; working within the interior of a vehicle; working under a vehicle, kneeling, and standing for long periods of time; manual dexterity and visual acuity.

**EMPLOYER'S RIGHTS**

This job description does not list all the duties of the job. You may be asked by management to perform other duties. ITB has the right to revise this job description at any time. This job description is not a contract for employment. Your continued employment with ITB is by mutual consent.

Approved By:

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Management Approval

\_\_\_\_\_  
Date

**Revision History:**

Original: 07/20/2018  
Revised: 08/10/20020