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78 Gold Street Anaconda, MT 59711

406-797-7900

Position Title: Upfit Technician	Classification: Non-Exempt, Full-Time
Department: All	Supervises: None
Report To: Production Manager	Work Schedule: 7:00 am – 3:30 pm, Mon-Fri

JOB SUMMARY

We are seeking an Upfit Technician to join our team at ITB. This position will be responsible for up-fitting and customizing medium and light duty vehicles to customer specifications. An ideal candidate will coordinate with the development of innovative products such as; fabrication, production of Aluminum Flatbeds, Van Bodies, Service Bodies and installation of liftgates. An Upfit Technician will also be responsible for physically mounting and securing different types of bodies to vehicle chassis.

ESSENTIAL FUNCTIONS

1. Work closely with your supervisor on production schedule.
2. Ability to read and follow written directions.
3. Knowledge of 12-volt electrical systems.
4. General understanding of hydraulic systems.
5. Position requires the ability to read a tape measurer in English units and Metric units.
6. Position requires good mathematical skills and the ability to read and interpret blueprints, schematics, and MIG welded parts as defined in specification sheets.
7. Promote a safe work environment and adhere to all safety rules.
8. Develop an understanding of the production process and prioritize projects to effectively meet or exceed expectations.
9. Highly skilled in operating a wide array of shop and welding tools.
10. Arrives to work, meetings, and other work-related functions on time and as scheduled.

MINIMUM QUALIFICATIONS

1. Welding knowledge and experience preferred.
2. Read CAD drawings and blueprints.
3. Team-orientated worker
4. Ability to be flexible and prioritize duties.
5. Ability to read and follow directions.
6. Demonstrates excellent verbal, written, and communication skills.
7. Valid driver's license.
8. Kneeling, Sitting, Crouching

PERIPHERAL QUALIFICATIONS

1. Automotive understanding
2. Proficient with Metric and English units of length.

WORKING CONDITIONS

Manufacturing environment; may be exposed to loud noises, changing temperatures, machinery with moving parts.

EQUIPMENT/MACHINERY USED

- 1. Forklift Operation
- 2. Power tools, hand tools, and pneumatic tools.
- 3. Overhead Crane
- 4. Various other hand tools and equipment may be included

PHYSICAL REQUIREMENTS

Lifting up to 30lbs regularly and 60lbs occasionally; pushing, pulling, kneeling, and standing for long periods of time; manual dexterity and visual acuity.

EMPLOYER'S RIGHTS

This job description does not list all the duties of the job. You may be asked by management to perform other duties. ITB has the right to revise this job description at any time. This job description is not a contract for employment. Your continued employment with ITB is by mutual consent.

Approved By:

Employee Signature	Date
Management Approval	Date

Revision History:

Original:	20 February 2019
Revised:	13 August 2020, 3 September 2021